



489 the esplanade
grange sa 5022
ph: 8356 8111
Fax: 8235 1154

website: grangehotel.com.au
email: grange.hotel@internode.on.net

The Grange Hotel now offers a function facility catering for numbers ranging from a minimum of 50 up to the maximum of 100 people. The room is situated on the recently renovated upper level of the hotel and has access to a balcony that offers sensational views of the coastline as far as the eye can see. It is air conditioned, has an open fireplace, fully equipped bar facilities and its own toilets. We are able to cater for any private function ranging from weddings, birthdays, engagements, christenings, reunions or just a friendly get together.

DEPOSIT – NON REFUNDABLE

A booking is not secure until the deposit is paid and the terms and conditions have been signed by the party hosts. The room hire and security bond comprise the deposit and **must be paid by credit card only**. Please note if the booking is cancelled the deposit will not be refunded regardless of circumstance.

Function Room Hire Fee

- Monday - Thursday \$400.00
- Friday – Sunday \$500.00

Security Bond

A security bond of \$500.00 is required for all functions. It is to be paid together with the room hire fee which acts as your deposit to secure your booking. The bond is refundable or can be deducted from your account on the night providing there are no excessive breakages or damage to hotel facilities.

Minimum Spend

Please be advised there is a minimum spend for functions on food and beverages which does not include room hire fee.

The minimum spend is as follows:

Monday – Thursday	\$1500.00
Friday – Sunday	\$2000.00

If this amount is not reached the difference must be paid upon finalising payment at the end of the night.

Menu

Please see enclosed menus. If you were after something in particular or your guests have any special dietary requirements, don't hesitate to ask as we are flexible and will try to do our best to meet your needs. We require your food selection and anticipated numbers 14 days prior to your function with final numbers 7 days prior. This number represents the number of guests for which you will be charged. All food and drinks must be purchased from the hotel with the only exception being your ie. birthday/wedding cake.

***All menus & prices are subject to change & availability**



Drinks

If hiring the room Monday – Thursday the drinks are charged on a consumption basis (bar tab). From Friday to Sunday we offer drink packages that involve a charge per head. See the attached Drinks information for more package details.

B.Y.O.

Unless arranged previously with the Hotel, no food or beverage of your own is to be brought to your function.

Cakes

You are welcome to supply your own cake. If you are happy to plate it yourself there is no charge. Alternatively our chefs can plate it as a dessert at a cost of \$2 per serve or \$3 per serve with garnish.

Audio/Visual Facilities

The hotel has its own internal digital sound system. If you wish to play your own music you must provide it on CD prior to the function so we are able to upload your music onto the system. Alternatively we can play your iPod through our system. The hotel license does not permit any live entertainment other than acoustic music. We have a Plasma TV and a DVD player which you are welcome to use. If you are planning to show a dvd or slide show of photos we suggest you try them in our player prior to your function. Smoke machines & bubble machines are not permitted.

Decorations

*Sorry, **no confetti, rice, flower petals, candles, party poppers or 'scatters'**. All decorations are to be discussed with management. If any of the above decorations are used without consent, you will incur an additional cleaning charge.*

Security

Some functions may incur extra charges for additional security guards eg. 21st birthdays.

Cancellation

If the confirmed function is cancelled for any reason all money received is non-refundable apart from your security bond.

The Hotel may cancel your function after commencement if any guest becomes abusive, violent, is found in possession of an illegal substance or acts in a manner which might endanger themselves or others.

Payment

We require full payment for all goods purchased and hired at the completion of your function. Payment can be made by credit card or cash. Personal cheques will not be accepted.

Closing Times

Monday – Sunday: drinks and music cease at 11.45pm with all guests to vacate room and balcony areas by midnight. The downstairs bar is licensed to trade until 2am Thurs.-Sat. nights but closing times are dependant on trade.

Vacating the Premises

The Hotel must comply with Liquor Licensing and Local Council Laws, therefore you will be responsible for ensuring your guests leave promptly and quietly at the Hotel's closing time.



Damage / Compliance

During the organised event you are financially responsible for all damage and breakages incurred to hotel property. You are to conduct the function in an orderly manner in full compliance with all hotel and liquor licensing regulations. The management reserves the right to exclude or eject any persons behaving in an improper manner without liability. The hotel will not accept any responsibility for the damage or loss of property left prior to or after a function.

We look forward to working with you to make this an enjoyable and memorable night for all concerned.

